



**MINUTES
WESTON WATER SUPPLY
MONTHLY & ANNUAL MEETING
August 29, 2016**

Board Members: Tony Del Plato
Linne Shields
Larry McNeny
Jason Cole

Absent: Kevin Thomson

Secretary: Shannon Burns & Carmen Laguardia

Visitors: Patti Harrington
James Atkins
Brian Shields
Bill Spore

Tony Del Plato called the Meeting to order at 7:06 p.m.

1. Approval of Minutes for July 25, 2016 Meeting:

Motion for approval: Larry McNeny
Second the motion: Jason Cole
Motion passed and was unanimously approved.

2. Approval of Financial Statement:

Motion for Approval: Linne Shields
Second the Motion: Jason Cole
Motion passed and was unanimously approved.

3. Discussion & Appropriate Action by Mayor Patti Harrington:

Mayor Patti Harrington recommended to the board to acquire a Right of Easement to the Jones property through Mrs. Jones daughter B.J. Parks. Mayor Patti Harrington also mentioned Weston City Halls Secretary Susan also had the description of the land which we could get from them. The Board agreed to have the Right of Easement completed by the following board meeting.

4. Discussion & Presentation from Brian Shields on the Office Procedures Compiled.

Brian Shields presented to the board the work he had completed on the Weston Water Supply Corp. website and the Office Procedures he had typed up and had available to the office staff on the computer.

5. Discussion & Appropriate Action from Bill Spore 2015 Audit findings.

Motion for Approval: Jason Cole
Second the Motion: Larry McNeny
Motion passed and was unanimously approved.

6. Input from Members:

There was a discussion of what is the breakdown of the cost of \$3750 for installing a new meter. Mayor Patti Harrington also wanted to know the well capacity of residents because of a new development coming Weston.

7. Board Members/Staff Input:

A few items were discussed and resolved at meeting.

8. Discussion & Appropriate Action: Budget for Upcoming Activities At Old Well

Differed to next board meeting

Motion for Approval: Linne Shields

Second the motion: Jason Cole

Motion passed and was unanimously approved.

Motion made to adjourn meeting:

Motion for Approval: Larry McNeny

Second the motion: Jason Cole

Motion passed and was unanimously approved.

8:16 p.m. Meeting was adjourned

Respectfully submitted:

Carmen Laguardia

Date

Approved:

Tony Del Plato, President

Date