

*** MEETING MINUTES ***
WESTON WATER SUPPLY CORPORATION
SPECIAL MEETING OF THE BOARD OF DIRECTORS
Wednesday, October 20, 2021
7:00 p.m. - 406 Chicken St., Weston, TX 75097

1. **Roll Call; Determination of Quorum.** The meeting was called to order at 7:01 p.m. Board members present include: President Kevin Thomson, Vice President Epi Goldstein, Secretary Edwin Case, Treasurer Matt Karcher, and Heather Richardson.
2. **Member/Public Comment.**

There were no members of the public in attendance, and therefore no public comment.
3. **Approval of Minutes from October 16, 2021 Special Board Meeting.**

The item was tabled.
4. ***Executive session.**

The Board did not adjourn in executive session.
5. **Discussion with Patterson Water Group representatives for scope of services to be provided to Weston WSC.**

The Board had a lengthy and in-depth discussion with Mark Patterson, President of Patterson Water Group, and Sarah Patterson, Office Manager of Patterson Water Group. The Board provided detailed guidance to Mark and Sarah in order for an agreement regarding Patterson's operation and maintenance services to be provided to Weston Water Supply Corporation. No action was taken.
6. **Discussion and possible action on contract/proposal with Patterson Water Group for administrative and operations services.**

The Board discussed receiving an agreement from Patterson Water Group based upon the discussion and review and executing a contract at a future Board meeting. No action was taken.
7. **Discussion and possible action on electronic meter installation, including review of pricing and cost/benefit analysis as compared to manual meter reading.**

The Board discussed the costs of meters and using electronic meters once the meters in stock have been installed. No action was taken.
8. **Discussion and authorize payment process for payment of invoices; review of budget and financial statement.**

The Board discussed that Kevin Thomson had updated the financial books of Weston Water Supply Corporation since the last meeting of the Board, and that there are numerous delinquent accounts. The Board provided guidance to attorney Kristen Fancher and Patterson Water Group regarding collection and disconnects, if necessary, starting with the most delinquent accounts. No action was taken.
9. **Board Member/Consultant Report.**
 - a. **Financial and budget information; customer service matters; system maintenance; water supply; Tariff revisions; new connections; non-standard service requests; service disconnections.**

The Board discussed looking in to grant options for the Capital Improvements Plan prepared for Weston Water Supply Corporation. Edwin Case provided an update on the website rollout and online bill payment. Edwin Case also provided an update on current banking information and changing the bank depository to Independent Bank to coincide with that used by Patterson Water Group to allow for efficiency in deposits. No action was taken.

The meeting was adjourned at 9:38 p.m.

Approved:

Kevin Thomson, Board President

Attest:

Edwin Case, Board Secretary